

## 2022 School Support Benefit Application Form

### MISA Head Office

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1. MISA offers R1 000 to each of the first 1 000 eligible MISA members who apply for this benefit annually to provide support for their children's high school studies, subject to specified criteria.

2. Applications will be treated on a first-come-first-serve basis.

**Incomplete applications will not qualify in terms of the first-come-first-serve basis until such time that all required documentation/information have been received by MISA.**

3. Documentation may be e-mailed, faxed or hand-delivered to MISA's head office at the above address for the attention of the Training Department.

4. **THE CLOSING DATE FOR APPLICATIONS IS THURSDAY, 31 MARCH 2022**

#### 5. School Support Benefit Criteria

5.1. MISA members **excluding** a director of a company or a member of a closed corporation) needs to have 26 weeks' consecutive MISA membership contributions up until date of payment of this benefit, to either the institution or to the member.

The only exception to the twenty-six (26) consecutive weeks' contributions by the 1<sup>st</sup> of January of that year is when a member is/was on Maternity Leave and have notified their employer accordingly during the period in question;

5.2. Submission of a fully completed and signed application form for the R 1000 School Support Benefit (SSB) together with the required supporting documents certified by a Commissioner of Oaths.

5.3. Registration for high school studies, specifically for grade 10; grade 11 and grade 12 or the equivalent thereof.

5.4. The school/training institution should be registered with the Department of Basic Education.

5.5. The School Support Benefit shall be utilised towards:

- a) Stationery;
- b) School fees;
- c) School Uniform.

5.6. The following categories of applicants shall not be eligible for the MISA School Support Benefit:

- a) The grade registered does not meet the required grade 10; grade 11 or grade 12 year,
- b) The school is not registered with the Department of Basic Education.
- c) The child on whose behalf the application is submitted has received funding for all of the costs of studies for that year.
- d) Where the supporting documents required do not correspond with main documents and application form and/or do not meet the requirements set, as per page 3: "**Required Source Documentation**"

MISA Member 's Details					
Surname					
Full names					
MISA Membership Number		ID Number			
Work Tel Number		Home Tel Number			
Cell Number					
Physical address					
					Postal Code
Postal address					
					Postal Code
E-mail	Work:				
	Personal:				
MISA Member's Employment Details					
Company Name					
Occupation					
Details of Learner (Member's child)					
Surname					
Full names					
ID Number					
Home Tel Number		Cell Number			
Institution where registered for studies					
Field of study					
Part-time Student?	YES	NO	Employed?	YES	NO
Grade registered for in 2022(e.g. 10,11,12)					
Have you applied for other bursaries?	YES	NO	If yes, was it approved?	YES	NO
Date the bursary was approved					
Details of Institution					
Name					
Tel Number					
Physical address					
					Postal Code
Tick where payment must made:	<input type="checkbox"/>	Directly to the school	<input type="checkbox"/>	To member's personal banking account	
Banking Details					
Bank Account Name					
Bank Account Number					
Bank		Type of account			
Branch code		Branch name			

Required Source Documentation		
Attached	The following documents should accompany your application form, and should be <b>CERTIFIED</b> by a <b>COMMISSIONER OF OATHS</b> . Certification to be clear and no older than 3 months as at date of application. <b>Documents received in any other format or after the closing date will NOT be accepted.</b> <b>Incomplete application forms will not be accepted/processed.</b>	Received by MISA
1.	ID copy of both parents	
2.	ID copy/Copy of birth certificate of learner*	
3.	Confirmation/proof of registration by institution# ( <u>not Provisional Acceptance, but FINAL ACCEPTANCE confirmation received when registering for 2022 studies</u> ), indicating: a) Grade or course for which learner is registered for; b) Name of school where learner is registered; c) That the school is registered with the Department of Basic Education.	
4.	Invoice# Invoice for costs of studies of a student account indicating year of study, grade which the student is registered for and costs of studies  # <u>This proof of registration and invoice/statement of account needs to be on the school's official letterhead and have an official school Stamp.</u>	
<p>I, _____ (MISA Member), hereby declare that all information supplied by me in this form are, to the best of my knowledge, true and correct.</p> <p>SIGNATURE OF MEMBER</p> <p>DATE :</p>		
<p>SIGNATURE OF LEARNER</p> <p>DATE:</p>		

\* Where the child on whose behalf the application is submitted is not the applicant's biological child or has a different surname to that of the applicant, the will be required to provide documents confirming the relationship between him and the child, e.g. proof of adoption or an affidavit stamped and signed by the SAPS.